

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
MAY 21, 2025**

CALL TO ORDER

The Meeting of the Board of the Whitmarsh Township Authority of May 21, 2025, was called to order by Chairman Timothy Ferris at 6:30 p.m. and held in person at the Whitmarsh Township Authority office located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

Chairman Ferris led the Board and audience in the Pledge of Allegiance.

IN ATTENDANCE:

Board Members:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Elizabeth Naughton, Esquire – Clarke Gallagher Barbiero Amuso & Glassman Law
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Thomas Bonjo – Operations Manager
Laurie Hagey – Director of Finance

PUBLIC COMMENT

None.

APPROVAL OF MEETING MINUTES

A **Motion** was made by Mr. Ferris and seconded by Ms. Broad to approve the Minutes of the April 16, 2025 meeting of the Board. The motion unanimously carried.

MANAGER'S REPORT

Plant Operations - Mr. Wagner reported the facility is running well and experienced no violations for the month. He also reported the VAC Trailer system has been delivered and will be utilized to clean pump stations and chlorine tanks.

Fats, Oils & Grease Program – Mr. Wagner reported he will be sending out notices to those who have failed to comply with the request to submit an application for the FOG Program. The question was raised of how we will be notified of potential new users to the system, to which Mr. Wagner replied we are able to gather that information from the County Health Department.

Replacement Vehicle – Mr. Bonjo reported the 2025 Ford F-350 should arrive by mid-June, after being fitted with the additions to the truck body.

ENGINEER'S REPORT

Mr. Mason stated he had nothing to report at this time, although he is investigating the possibility of modifying the primary trickling filter to add depth and additional rock media to assist in processing and to help keep the ammonia numbers within permitted parameters. He also mentioned grant funds may be available for this project.

SOLICITOR'S REPORT

Meeting Date Modification - Ms. Naughton presented a memo prepared by Mr. Michael Clarke, Esq., containing the legal opinion regarding changes to meeting dates for the Authority. The Pennsylvania Municipal Authorities Act does not specify requirements for regular monthly meetings. It was suggested the Board switch to meeting every other month, with the exception of October as this would be during the budget period. The Authority would therefore cancel meetings scheduled for June, August and December. The December meeting will not be cancelled if the budget is not approved by the date of the meeting. This modification requires a motion from the Board. Cancelled meetings will be listed on the website, and a notice will be posted on the front door of the Authority office. Ms. Naughton informed the Board a policy will be written for how the bills will be processed during the months the Board does not meet in person.

A Motion was made by Mr. Ferris, seconded by Ms. Quirus, to approve the modifications to the Authority's meeting dates to cancel meetings scheduled for June, August, and December. These meeting cancellations will be posted on the website and front door of the Authority office. If business arises that needs Board action, the meetings will be held. The motion unanimously carried.

FINANCIAL REPORT

Ms. Hagey presented the financial statement for April 2025. She informed the Board the commercial billing was processed and sent out on May 15th and late notices will be sent in June for any unpaid residential accounts.

Approval of Monthly Expenditures – A Motion was made by Mr. Ferris, seconded by Ms. Broad, to pay the expenditures as presented on the Bill List in the amount of \$368,965.33, unanimously carried.

EXECUTIVE SESSION

The Board met in Executive Session from 6:55 p.m. to 7:05 p.m. to discuss pending litigation. No action was taken as a result of this Executive Session.

ADJOURNMENT

The meeting was adjourned at 7:05 p.m.