

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
JULY 16, 2025**

CALL TO ORDER

The Meeting of the Board of the Whitemarsh Township Authority of July 16, 2025, was called to order by Chairman Timothy Ferris at 6:30 p.m. and held in person at the Whitemarsh Township Authority office located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

Chairman Ferris led the Board and audience in the Pledge of Allegiance.

IN ATTENDANCE:

Board Members:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer – Excused Absence
Gene Swider – Assistant Secretary/Treasurer – Excused Absence

Also in Attendance:

Alexander Glassman, Esquire – Clarke Gallagher Barbiero Amuso & Glassman Law
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Thomas Bonjo – Operations Manager
Laurie Hagey – Director of Finance

PUBLIC COMMENT

None.

APPROVAL OF MEETING MINUTES

A **Motion** was made by Mr. Ferris and seconded by Mr. Riesberg to approve the Minutes of the May 21, 2025 meeting of the Board. The motion unanimously carried.

MANAGER'S REPORT

Plant Operations - Mr. Wagner reported the facility is running well and experienced no violations for the month. He also reported the annual WET testing will be completed this month.

Fats, Oils & Grease (FOG) Program – Mr. Wagner reported the applications received are being reviewed and staff has been trained on inspections. FOG Permits should be issued soon.

Upgrade to Pump Station # 11 – Mr. Wagner presented a quote from BSI Electric for a new generator and electrical controls for Pump Station #11, for a cost of \$145,000, and recommended the Authority proceed with this upgrade. The upgrade was tabled for further consideration.

Approve Sale of Authority Vehicle – Mr. Bonjo reported the Authority’s Truck # 432; a 2016 Ford F-250 will be sold utilizing GovDeals.

A Motion was made by Mr. Ferris, and seconded by Ms. Quirus, to advertise the sale of the Authority’s 2016 F-250 truck using GovDeals, unanimously carried.

ENGINEER’S REPORT

Mr. Mason stated he is investigating the modification of the primary trickling filter to add depth and additional rock media to assist in processing and to help keep the ammonia numbers within permitted parameters. He also mentioned grant funds may be available for this project.

SOLICITOR’S REPORT

Accounts Payable Policy for Non-Meeting Dates - Mr. Glassman presented a written Policy for the Payment of Bills and Resolution 2025-02 for approval by the Board, outlining procedures for how payments will be handled during months when there is not an actual meeting of the Board.

A Motion was made by Mr. Ferris, seconded by Mr. Riesberg, to approve **Resolution 2025-02** and adopt the Payment of Bills Policy, which both outline the procedures for the payment of bills during months the Board of Directors do not meet in person. The motion unanimously carried.

Bond Reduction Request – Foxlane Homes/Longfield Farms – Mr. Glassman reported the Authority was in receipt of a request from Foxlane Homes to reduce the Bond of Foxlane Homes for the Longfield Farm project. The Bond will be reduced by \$359,030.56; leaving a balance of \$46,903.06. This amount will remain held throughout the maintenance period. This reduction was approved by the Authority Engineer, Mr. Allen Mason. Mr. Glassman is asking the Board to approve this request by approving Resolution 2025-03.

A Motion was made by Ms. Quirus, seconded by Mr. Ferris, to approve **Resolution 2025-03**; reducing the Bond of Foxlane Homes for the Longfield Farm project, by \$359,030.56; leaving a balance of \$46,903.06. This amount will remain held throughout the maintenance period

FINANCIAL REPORT

Ms. Hagey presented the financial statement for June 2025. She informed the Board collection efforts are ongoing and a new procedure is in place with a formal notice being mailed to delinquent account customers generated directly from the Authority’s billing software and mailed utilizing a third-party, Harris.

Approval of Monthly Expenditures for June, 2025 – A Motion was made by Mr. Riesberg, seconded by Ms. Quirus, to ratify the payment of the expenditures as presented on the Bill List dated June 18th, 2025, in the amount of \$180,931.37, unanimously carried.

Approval of Monthly Expenditures for July, 2025 – A Motion was made by Ms. Quirus, seconded by Mr. Ferris, to pay the expenditures as presented on the Bill List in the amount of \$135,057.74, unanimously carried.

ADJOURNMENT

The meeting was adjourned at 7:04 p.m.