

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
OCTOBER 15, 2025**

CALL TO ORDER

The Meeting of the Board of the Whitemarsh Township Authority of October 15, 2025, was called to order by Chairman Timothy Ferris at 6:30 p.m. and held in person at the Whitemarsh Township Authority office located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

Chairman Ferris led the Board and audience in the Pledge of Allegiance.

IN ATTENDANCE:

Board Members:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer – Excused Absence
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Alexander Glassman, Esquire – Clarke Gallagher Barbiero Amuso & Glassman Law
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Thomas Bonjo – Operations Manager
Laurie Hagey – Director of Finance

PUBLIC COMMENT

None.

APPROVAL OF MEETING MINUTES

A **Motion** was made by Mr. Ferris and seconded by Ms. Quirus to approve the Minutes of the September 17, 2025 meeting of the Board. The motion unanimously carried.

MANAGER'S REPORT

Plant Operations - Mr. Wagner reported the facility is running well. There was a fecal exceedance. We believe this was an analytical error and this will be reported to PA DEP. Testing parameters are being reviewed with the laboratory performing the sampling.

Mr. Bonjo reported staff has been changing out several manholes and frames, some of which have been covered by blacktop so they are being opened up.

Fats, Oils & Grease (FOG) Program – Mr. Wagner reported after inspecting all pump stations, there appears to be no FOG in the system at this time. This will be closely monitored but we are seeing good results since the implementation of the program.

Clarifier Repair – Mr. Bonjo reported the clarifier are was severely damaged and bent when it went off-track. Repairs have been made and the clarifier is in operation.

Station 3 Tree Damage – Mr. Wagner reported a tree came down at Pump Station 3 in the high wind brought by the storm. There were damages and a report was filed with the Authority's insurance carrier with pictures of the damage.

Costars Project – The pump station electrical project Mr. Wagner is attempting to complete is \$145,000, which is over the Responsible Contractor's Resolution total of \$100,000. The Solicitor prepared two motions for Board consideration to allow bidding via Costars.

The first proposed Motion is to authorize a Notice of Intent to Award to enter into a Costars contract with BSI Electrical Contractors in the amount of \$145,000 upon receipt of all responsible contractor documents required by the Whitmarsh Township Authority Responsible Contractor Resolution.

The second proposed Motion is to authorize the Executive Director to execute the Costars contract with BSI Electrical Contractors if all required Responsible Contractor documents and any Subcontractor documents are in order at the end of the a thirty (30) day review period to begin after issuance of a Notice of Intent to Award.

Ms. Hagey stated she also prepared a Resolution for Board consideration which increases the amount allowed under the original 2015 Responsible Contractor Resolution from \$100,000 to \$200,000.

There was a lengthy discussion regarding this issue. Chairman Ferris asked who is doing the Engineering for the project. Mr. Wagner explained the engineering is part of the initial Costars process. The Solicitor explained the process to the Board and informed them they did not need to accept, and were not bound to proceed with any of the bids from the Costars process if they chose not to. The Solicitor further explained how can the Authority can legally use Costars while still maintaining their Responsible Contractors Resolution and this is a decision for the Board to make. Chairman Ferris requested Mr. Wagner explain each step in the bidding process and what Costars is. Mr. Wagner provided the requested information.

Mr. Wagner was directed to gather a minimum of three (3) bids from Costars for the electrical pump station project he is attempting to complete. All proposed Motions are tabled at this time.

EXECUTIVE SESSION

The Authority met in Executive Session from 7:10 p.m. to 7:15 p.m. to discuss potential litigation. No action was taken as a result of this Executive Session.

ENGINEER'S REPORT

Mr. Mason had no report this month.

SOLICITOR'S REPORT

Wainwright Easement Agreements – Mr. Glassman reported all signatures have been received for the Wainwright Development Easement Agreements and can now be recorded.

A Motion was made by Mr. Ferris and seconded by Ms. Quirus, to approve having the Solicitor Record the Wainwright Easement Agreements, which the Authority has been attempting to collect since the contractor for the Wainwright development did not complete the project or dedicate sewer. The motion unanimously carried.

FINANCIAL REPORT

Financial Statement - Ms. Hagey presented the financial statement for September 2025. She informed the Board the October 1 residential billing was sent out and payments are being received.

Montgomery County's Ridge Pike Widening Project Invoice – Ms. Hagey prepared a cash flow analysis for the Board's reference demonstrating the financial effect of the \$715,014 payment the Authority is required to make to Montgomery County for the County's Ridge Pike Project. In total, the Authority has spent \$900,000 on the County's project with this bill and the engineering fees we incurred as a result. She stated additional information has been requested from the County to show unit pricing and original bid documents to support this invoice.

Approval of Monthly Expenditures for October, 2025 – A Motion was made by Mr. Ferris, seconded by Mr. Riesberg, to pay the expenditures as presented on the October Bill List in the amount of \$873,455.25, unanimously carried.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m.