

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
JANUARY 15, 2025**

**CALL TO ORDER**

The Meeting of the Board of the Whitemarsh Township Authority on January 15, 2025, was called to order by Chairman Timothy Ferris at 5:00 p.m. and held in person at the office of Whitemarsh Township Authority, located at 2015 Joshua Road, Lafayette Hill, PA 19444.

**PLEDGE OF ALLEGIANCE**

Mr. Ferris led the Board and audience in the Pledge of Allegiance.

**IN ATTENDANCE**

**Board Members Present:**

Timothy Ferris - Chairman

Jonathan Riesberg – Vice Chairman

Jeannette Quirus - Secretary

Jori Broad – Treasurer (*attended via phone*)

Gene Swider – Assistant Secretary/Treasurer (*Excused Absence*)

**Also in Attendance:**

Alexander Glassman, Esquire – Rudolph Clarke, LLC

Allen Mason, P.E. – Carroll Engineering Corp.

Brent Wagner – Executive Director

**REORGANIZATION**

Ms. Quirus acted as the temporary Chairman for the Reorganization of the Board.

**CHAIRMAN** – Ms. Quirus nominated Mr. Timothy Ferris for the position of Chairman of the Board. Mr. Riesberg seconded the motion. The motion unanimously carried to appoint Mr. Ferris to the position of Chairman.

**VICE CHAIRMAN** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to nominate Mr. Jonathan Riesberg to the position of Vice Chairman. The motion unanimously carried to appoint Mr. Riesberg to the position of Vice Chairman.

**SECRETARY** – A motion was made by Ms. Broad and seconded by Mr. Riesberg to nominate Ms. Jeanette Quirus to the position of Secretary. The motion unanimously carried to appoint Ms. Quirus to the position of Secretary.

**TREASURER** – A motion was made by Ms. Quirus and seconded by Mr. Riesberg to nominate Ms. Jori Broad to the position of Treasurer. The motion unanimously carried to appoint Ms. Broad to the position of Treasurer.

**ASSISTANT SECRETARY/TREASURER** – A motion was made by Ms. Quirus and seconded by Mr. Riesberg to nominate Mr. Gene Swider to the position of Assistant Secretary/Treasurer. The motion unanimously carried to appoint Mr. Swider to the position of Assistant Secretary/Treasurer.

**OPEN RECORDS OFFICER** – There was a motion made by Mr. Riesberg, seconded by Ms. Quirus, to appointment Ms. Laurie Hagey as the Open Records Officer. The motion unanimously carried.

**PROFESSIONAL STAFF** – A motion was made by Mr. Riesberg, seconded by Ms. Broad, to re-appoint Clarke Gallagher Barbiero Amuso & Glassman Law as Solicitor for the Authority; Carroll Engineering Corporation as Engineer for the Authority; and Mr. Brent Wagner, TrueBlue Environmental Services, LLC as Management Consultant for the Authority. The motion unanimously carried.

The reorganization meeting concluded and Mr. Ferris took over as Chairman of the Regular Meeting.

### **APPROVAL OF MEETING MINUTES**

A motion was made by Mr. Riesberg and seconded by Ms. Quirus to approve the Minutes of the December 18, 2024 meeting of the Board. The motion unanimously carried.

### **MANAGER'S REPORT**

**Authority Operations.** Mr. Wagner's written report was reviewed by the Board. Mr. Wagner added that although the facility maintained compliance for the month of December, they are keeping a close watch on the weather as with extreme cold comes challenges to remain in compliance.

**Jet Trailer.** Mr. Wagner reported the Authority's new jet trailer is working very well and staff has been able to get out to jet some lines on the warmer days.

**FOG Implementation.** Mr. Wagner reported everything is ready to go with the FOG (Fats, Oils & Grease) Program implementation with the newly established Fee Schedule, which is presented for approval by the Board tonight.

### **ENGINEER'S REPORT**

**Longfield Farm.** Mr. Mason reported his office received an informal request to reduce the escrow for the Longfield Farm project. He stated they are currently awaiting as-built plans and will report more when received.

**551 E. 10<sup>th</sup> Avenue.** Mr. Mason reported a request to reduce escrow was received for the 551 E. 10<sup>th</sup> Avenue project. At this time, additional items have been requested from the builder.

**Butler Pike New Home.** Mr. Mason reported a new home is being constructed on Butler Pike in Plymouth Meeting, which will be connecting to our sewer main.

### **SOLICITOR'S REPORT**

**Resolution 2025-01; 2025 Fee Schedule.** Mr. Glassman requested approval of Resolution 2025-01 establishing the Fee Schedule for 2025 to include fees for the FOG (Fats, Oils & Grease) Program. These fees are the same listed in the Township's Ordinance for the FOG Program, to include an application fee of \$100, a permit fee of \$150 and an inspection fee of \$50.

**Motion to Approve Resolution 2025-01; Fee Schedule** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg approving Resolution 2025-01 which establishes the 2025 Fee Schedule to include fees for the FOG (Fats, Oils & Grease) Program. The motion unanimously carried.

### **FINANCIAL REPORT**

Mr. Wagner presented the Financial Report for the month of December, stating the Authority remains steady in their delinquent account collections.

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris, seconded by Ms. Quirus, to pay the bills as presented in the amount of \$112,655.19, unanimously carried.

### **ADJOURNMENT**

The meeting was adjourned at 5:50 p.m.

### **EXECUTIVE SESSION**

The Board met in Executive Session to discuss personnel. No action was taken as a result of the executive session.