

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
JANUARY 17, 2024**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on January 17, 2024, was called to order by Chairman Timothy Ferris at 5:00 p.m. and held in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, PA 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris - Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus - Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer (*Excused Absence*)

Also in Attendance:

Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director (*Excused Absence*)
Tom Bonjo – Operations Manager
Laurie Hagey – Director of Finance

REORGANIZATION

A motion was made by Ms. Quirus, seconded by Mr. Riesberg, to appoint Ms. Broad as temporary Chairman for the Reorganization of the Board portion of the meeting. The motion carried 4-0.

CHAIRMAN – A motion was made by Mr. Riesberg and seconded by Ms. Broad to nominate Tim Ferris to the position of Chairman. The motion unanimously carried to appoint Mr. Ferris to the position of Chairman.

VICE CHAIRMAN – A motion was made by Ms. Broad and seconded by Mr. Ferris to nominate Jonathan Riesberg to the position of Vice Chairman. The motion unanimously carried to appoint Mr. Riesberg to the position of Vice Chairman.

SECRETARY – A motion was made by Ms. Broad and seconded by Mr. Riesberg to nominate Ms. Quirus to the position of Secretary. The motion unanimously carried to appoint Ms. Quirus to the position of Secretary.

TREASURER – A motion was made by Ms. Quirus and seconded by Mr. Riesberg to nominate Ms. Broad to the position of Treasurer. The motion unanimously carried to appoint Ms. Broad to the position of Treasurer.

ASSISTANT SECRETARY/TREASURER – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to nominate Mr. Swider to the position of Assistant Secretary/Treasurer. The motion unanimously carried to appoint Mr. Swider to the position of Assistant Secretary/Treasurer.

OPEN RECORDS OFFICER – There was a motion made by Ms. Quirus, seconded by Mr. Riesberg, to appointment Ms. Hagey as the Open Records Officer. The motion unanimously carried.

Mr. Ferris took over as Chairman for the Reorganization of the Professional Staff portion of the meeting.

SOLICITOR – A motion was made by Mr. Ferris, seconded by Mr. Riesberg, to re-appoint Rudolph & Clarke, LLC as Solicitor for the Authority. The motion unanimously carried, 4-0.

ENGINEER – A motion was made by Mr. Ferris and seconded by Ms. Broad to re-appoint Carroll Engineering Corp. as Engineer for the Authority. The motion carried 4-0.

MANAGEMENT CONSULTANT - A motion was made by Mr. Ferris, seconded by Mr. Riesberg, to re-appoint Brent Wagner as Management Consultant of the Authority. The motion unanimously carried 4-0.

Adjournment of Reorganization meeting

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Quirus and seconded by Ms. Broad to approve the Minutes of the December 20, 2023 meeting of the Board. The motion unanimously carried.

STAFF REPORTS

ENGINEER'S REPORT:

Hart's Lane. Mr. Mason reported the Hart's Lane 537 Plan is on the Township Agenda for their meeting on February 8, 2024. The Authority needs a Township resolution to approve the amendment. Mr. Mason will be attending this meeting.

Motion to Perform Tapping Fee Recalculation – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to have Carroll Engineering perform a Tapping Fee recalculation for the Authority. Currently the Authority charges \$3,500 per EDU and a recalculation is necessary at this time. The motion unanimously carried.

MANAGER'S REPORT:

Authority Operations. Mr. Wagner's written report was reviewed by the Board. Mr. Bonjo reported the plant was in compliance for the month and the staff did an excellent job preparing for the rain events which flooded out many roadways and pump stations. The plant handled the weather events well.

Woodbine Sink Hole. Due to the heavy rain event, the sinkhole on Woodbine Avenue opened up once again, causing our sewer line to fall. The hole was stabilized after fill was added, and we were able to proceed with the repair of our line. The sink hole has been repaired at this time.

Station 11. Mr. Bonjo reported he has been in communication with a resident who owns a home near the Authority's Lafayette Avenue Station 11. During the height of the storm the pump station was

not accessible to staff due to the road being impassable and barricaded off. Improvements to this station are being considered and discussed.

Jet Truck. Mr. Bonjo reported the Authority's jet truck is completely out of operation at this time and is beyond repair. The Borough of Conshohocken Authority has an older jet truck they will allow the Authority to lease until the Authority is able to purchase a replacement.

SOLICITOR'S REPORT:

Employment Agreement. Mr. Glassman reported this item will be tabled until our February meeting as a few items are being revised and finalized.

Motion to Approve Lease Agreement for Jet Truck – A motion was made by Mr. Ferris and seconded by Ms. Broad approving the lease agreement with the Borough of Conshohocken Authority to lease their 1993 Jet Truck for a term of 90-days; which can be increased at that time; for a cost of \$1,000 per month, unanimously carried.

FINANCIAL REPORT:

Ms. Hagey reported on the Authority's revenue and expenditure numbers for the month.

Motion to Ratify 2024 Insurance Renewals – A motion was made by Mr. Ferris and seconded by Mr. Riesberg, to ratify the 2024 Insurance Renewals, unanimously carried.

Motion to Approve 2024 Fee Schedule – A motion was made by Mr. Ferris, seconded by Ms. Quirus, to approve the Authority's 2024 Fee Schedule, unanimously carried.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris, seconded by Ms. Broad, to pay the bills as presented in the amount of \$276,543.08, unanimously carried.

ADJOURNMENT:

The meeting was adjourned at 6:11 p.m.