

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
April 19, 2023**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on April 19, 2023, was called to order by Vice-Chairman Jonathan Reisberg at 7:00 p.m. and held via Zoom and in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman (Excused Absence)
Jonathan Reisberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Tom Bonjo – Operations Manager
Kyle Detweiler - Finance Director

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

Presentation of the 2022 Audited Financial Statement by Cathy N. Seiler, CPA & Madison Hartwig of Brinker Simpson & Company, LLC

Ms. Seiler and Ms. Hartwig presented to the Board the 2022 Audit and Financial Statement and answered all questions posed to her from the Board members. Ms. Seiler made some recommendations to help improve the Authority's financial operations moving forward.

Motion to Approve the 2022 Audit and Financial Statement – A motion was made by Ms. Quirus and seconded by Mr. Swider to accept the 2022 Audit and Financial Statement as prepared by Cathy N. Seiler, CPA of Brinker Simpson & Company, LLC, carried 4-0.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Broad and seconded by Mr. Swider to approve the Minutes of the March 15, 2023 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion to Pay Application for Payment No. 20 (Contract 20-3G) – A motion was made by Mr. Reisberg and seconded by Ms. Quirus to pay Application for Payment No. 20 (Contract 20-3G) in the amount of \$32,279.48 to Blooming Glen Contractors, Inc., carried 4-0.

Harts Lane Act 537 Planning – Mr. Mason reported that certain components need to be sent to the City Planning Commission, the Township Planning Commission and the Montgomery County Health Department for their comments. Mr. Mason also reported that the public meetings went very well and information regarding this project can be found on the Authority's website.

WASTEWATER MANAGER'S REPORT:

See Manager's Report

SOLICITOR'S REPORT:

Mr. Glassman gave an update on an older litigation matter of Robert Wachs v. WTA. Mr. Wachs experienced a sewer backup into his home back in 2020. The Authority paid the \$1,000.00 deductible to Mr. Wachs' insurance company when the backup first occurred. Mr. Wachs' insurance company just settled with him in the amount of \$10,000.00. Mr. Glassman reported that a Release and Settlement Agreement has been prepared to close out this matter.

MANAGER'S REPORT:

Mr. Wagner reported that the plant continues to run very well which he attributes directly to the new press and the staff's vigilance at the pump stations.

Mr. Wagner reported that the Authority received its DRBC docket for its new NPDES permit, which has no changes noted for permit parameters.

Mr. Wagner reported that the Authority's current energy contract is up for renewal so we are entering into a new 3-year contract tomorrow with a different supplier. As such, the following motion was made:

Motion to Enter into New Energy Contract – A motion was made by Ms. Broad and seconded by Ms. Quirus for the Authority to enter into a new 3-year energy contract with a new energy supplier, carried 4-0.

Mr. Wagner reported that the Authority is looking to sell its old press in a private sale to Fournier for the price of \$40,000.00. The Authority previously advertised for bids through Municibid two times and no bids were received.

Mr. Wagner reported that the two new plant employees are doing a great job. They most recently were sent out to do a manhole restoration and did all of the work themselves, saving the Authority money as opposed to hiring an outside company to do the work.

Mr. Bonjo reported that plant staff removed the old press themselves, saving the Authority \$8,000.00 which was a quote given to perform the work from an outside company.

FINANCIAL REPORT:

Mr. Detweiler reported that now that the 2022 audit has been completed and approved by the Board, we'll make sure we meet our requirements and send a copy of the audit to everyone that requires one.

Mr. Detweiler reported that the spring 2023 bills went out to our residential customers and it was coordinated very well so that residents received their bills on or about April 1, 2023.

Mr. Detweiler reported that our spring collection efforts on delinquent accounts has brought in over \$31,000.00 in revenue.

Mr. Detweiler reported that he sent HRG all of the items and documents that they have requested thus far in order for them to prepare a rate study for the Authority.

Mr. Detweiler reported that the commercial bills will go out towards the middle of next month.

Mr. Detweiler reported that the Authority has much more cash on hand than the bank balance sheet indicates.

Approval of Monthly Expenditures – A motion was made by Ms. Broad and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$302,426.94, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 8:00 p.m. was made by Mr. Reisberg and seconded by Ms. Quirus, carried 4-0.

Minutes Prepared by Dottie Winterbottom