

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
September 20, 2023**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on September 20, 2023, was called to order by Vice Chairman Jonathan Reisberg at 7:00 p.m. and held in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman (Excused Absence)
Jonathan Reisberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Thomas Bonjo – Operations Manager
Laurie Hagey – Director of Finance

EXECUTIVE SESSION:

An Executive Session was held prior to the start of the meeting to discuss a personnel matter.

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Broad and seconded by Mr. Swider to approve the Minutes of the August 16, 2023 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Harts Lane Act 537 Planning – Mr. Mason reported that he received Component 4B from the County Planning Commission and that he is required to provide responses to their comments. Once he does that, Mr. Mason stated he will forward it to the Township for their review and approval.

Ridge Pike Widening Project – Mr. Mason reported that the County has started with the sanitary sewer relocation and moving of our pipes.

Motion to Pay Application for Payment No. 23 (Contract 20-3G) – A motion was made by Mr. Reisberg and seconded by Ms. Broad to pay Application for Payment No. 23 (Contract 20-3G) in the amount of \$66,306.19 to Blooming Glen Contractors, Inc., carried 4-0.

Motion to Pay Application for Payment No. 8 (Contract 20-3E) – A motion was made by Ms. Broad and seconded by Ms. Quirus to pay Application for Payment No. 8 (Contract 20-3E) in the amount of \$35,929.47 to BSI Electrical Contractors., carried 4-0.

WASTEWATER MANAGER'S REPORT:

See Manager's Report

SOLICITOR'S REPORT:

Motion to Approve Contract for Professional Services – A motion was made by Ms. Broad and seconded by Ms. Quirus to approve the Contract for Professional Services between Whitemarsh Township Authority and Timothy and Rachel Jacobs concerning the property located at 333 Skippack Pike, Fort Washington, carried 4-0.

Motion to Approve Authority's Management Contract – A motion was made by Ms. Quirus and seconded by Ms. Broad to approve the Management Contract between Whitemarsh Township Authority and TrueBlue Environmental LLC, carried 4-0.

MANAGER'S REPORT:

Mr. Wagner reported that the plant and press are continuing to operate very well and that there were no exceedances this past month.

Mr. Wagner reported that one of our plant employee's recently resigned and we immediately put a job posting up to fill this position. Mr. Wagner stated that he's received approximately 18 applications and that he is interviewing someone tonight after the meeting. Mr. Wagner also stated that one of the main qualifications he is looking for is that the perspective hiree should already possess a CDL license.

Ms. Hagey reported that we received a draft of the rate study performed by HRG late last week. After reviewing it, Ms. Hagey discovered some mistakes that needed to be corrected. As such, Ms. Hagey stated she reached out to HRG to fix the errors and she will distribute the corrected rate study to the Board once she receives it. Ms. Hagey also stated that HRG will be coming to the October Board meeting to present the rate study in person.

Mr. Bonjo reported that over the last 8 to 9 months, staff has been doing in-house projects rather than using outside contractors, and as a result has saved the Authority over \$70,000. Mr. Bonjo will continue to utilize staff for projects that can be done in-house.

Mr. Bonjo reported that collections are going well and staff is continuing with the jetting of the sewer lines in the Township.

Mr. Bonjo reported that staff has been cleaning out the tanks at the plant and also cleaning all of the pump stations.

Mr. Bonjo reported that he is holding training sessions with staff on a weekly basis.

FINANCIAL REPORT:

Ms. Hagey reported that due to the collection efforts of the office staff, delinquent accounts have been reduced by 26%.

Approval of Monthly Expenditures – A motion was made by Ms. Broad and seconded by Mr. Swider to pay the expenditures and bills as presented in the amount of \$302,625.45, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:20 p.m. was made by Mr. Reisberg and seconded by Ms. Broad, carried 4-0.

Minutes Prepared by Dottie Winterbottom