

**Whitemarsh Township Authority**

P.O. Box 447  
2015 Joshua Road, Front  
Lafayette Hill, PA 19444  
484-344-5230 (Phone) / 484-368-3927 (Fax)

**RIGHT TO KNOW RECORD REQUEST FORM**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DESCRIPTION OF RECORDS:

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INSTRUCTIONS:

PICK UP

MAIL

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SIGNATURE (When request is fulfilled)

COPIES: \_\_\_\_\_

POSTAGE: \_\_\_\_\_

TOTAL COST: (at \$0.25 per page) \_\_\_\_\_

DATE REQUEST FULFILLED: \_\_\_\_\_

INITIALS OF STAFF MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_