

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
March 15, 2023**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on March 15, 2023, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held via Zoom and in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman (Excused Absence)
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Tom Bonjo – Operations Manager (Excused Absence)
Kyle Detweiler - Finance Director

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Broad to approve the Minutes of the February 22, 2023 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion to Pay Application for Payment No. 19 (Contract 20-3G) – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay Application for Payment No. 19 (Contract 20-3G) in the amount of \$52,846.57 to Blooming Glen Contractors, Inc., carried 4-0.

Motion to Pay Application for Payment No. 7 (Contract 20-3E) – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay Application for Payment No. 7 (Contract 20-3E) in the amount of \$25,381.92 to BSI Electrical Contractors, carried 4-0.

Oaks at Lafayette Hill – Mr. Mason reported that Toll Brothers has outsourced the close out and has hired another company to come in and complete the punch list items. Mr. Mason will close this project once the punch list items are complete.

Harts Lane Act 537 Planning – Mr. Mason reported that public meetings have been set up for next Wednesday and Thursday. Mr. Mason stated that construction on this project will probably not begin until sometime in 2025. Mr. Mason also stated that he will apply for a grant for WTA to help residents with the construction costs.

WASTEWATER MANAGER’S REPORT:

See Manager’s Report

SOLICITOR’S REPORT:

Motion to Adopt Resolution No. 2023-02 – A motion was made by Ms. Quirus and seconded by Ms. Broad to Adopt Resolution No. 2023-02 which releases the escrow deposit for S.J. Paone Development, Inc. and Whitemarsh Station, carried 4-0.

Motion to Approve Contract for Professional Services – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve a Contract for Professional Services between the Whitemarsh Township Authority and Kevin A. Rogers concerning the property located at 6312 Joshua Road, carried 4-0.

Mr. Glassman reported that Caddick Construction has reimbursed the homeowner residing at 4110 for his plumbing invoice. Mr. Glassman also stated that Caddick Construction has asked the Authority to provide some additional documents regarding the potential reimbursement of costs back to the Authority.

MANAGER’S REPORT:

Mr. Wagner reported that the plant was in compliance for all parameters for the month. Mr. Wagner also stated that ammonia numbers have plummeted due to the efficiency of the new press.

Mr. Wagner reported that the plant will be fully staffed as of March 20, 2023 when the second new employee starts for the Authority.

FINANCIAL REPORT:

Mr. Detweiler reported that he had an initial kick-off call with HRG for the rate study analysis. Mr. Detweiler stated that he will be meeting with Mr. Wagner, Mr. Bonjo and Mr. Mason shortly to discuss the short and long term needs of the Authority as well as any upcoming capital projects. Mr. Detweiler will give this information to HRG so they can prepare their analysis based on a five-year plan.

Mr. Detweiler reported that the audit is underway and approval of the final 2022 audit will be placed on the agenda for next month

Mr. Detweiler reported that he included some brochures regarding upcoming board member training sessions if any members of our board were interested in attending.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$306,376.36, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Ms. Broad, carried 4-0.

Minutes Prepared by Dottie Winterbottom